

# Did you know...?

Career Centers and Mobile Access Points (MAPs) have computers, printers, copiers and fax machines for you to use for your job search at no cost to you.

Career Centers and some MAPs have Veterans Representatives that help those who served in the military. We also have staff that can assist military spouses.

Career Workshops are held throughout the region and listings of upcoming workshops can be found at [www.worksourcefl.com](http://www.worksourcefl.com). Click on Calendar of Events.

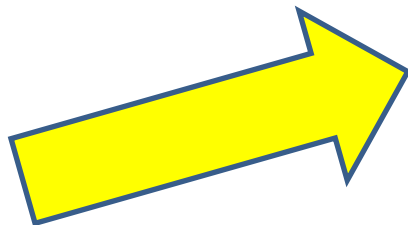
You can have up to 10 different resumes stored in EFM at a time, for tailoring to different types of jobs you are seeking. There's a Resume Wizard to help you, too.

An incomplete online registration may hinder your job search. EFM uses the information you provide to determine your match to jobs. There's a Background Wizard to help you enter your information.

A "contact" for Unemployment Comp (UC) is any direct contact you have with an employer related to gaining employment with that employer—not simply *looking* for work. Some contacts may be difficult for UC to verify; it is best to submit far more than the minimum to increase both chances of verification and being hired.

Sign up for a list of all new jobs added to Employ Florida each day—delivered automatically to your email inbox every weekday morning.

It's easy to sign up and you can opt out at any time you wish. Visit [www.worksourcefl.com](http://www.worksourcefl.com) and scroll to the bottom of the page for details.



WorkSource: Connecting Workers to Jobs - Windows Internet Explorer

http://www.worksourcefl.com/home.aspx

WORKSource

(904) 356-JOB5 (5627)

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Job Seekers  
Tools for success

Employers  
Hiring & management

Partners/Vendors  
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search keyword

**Your future is waiting. Are you ready?**  
WorkSource opens the door for employment opportunities through education, training and career services.

**Prepare for your next job**  
Our job seeker services allow you to create a personal success plan that helps you take your career to the next level.

**Hire the best**  
Employers, the Ready to Work Initiative can help you identify applicants that are prepared for the job.

**File for unemployment**  
To file your claim, visit the State of Florida Agency for Workforce Innovation or call (800) 204-2418.

**My Next Move**  
My Next Move is an interactive tool for job seekers and students to learn more about their career options.

handshake.

The app is initially available for iPhone® and will soon be available for iPad®.

Download it for free and use these tools to ace your next interview!

<http://mstr.me/MWipad>

**Mailing List Sign-Up**  
Join our mailing list to get the latest information on employment opportunities, job fairs and seminars.

Your e-mail:

Submit

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**Contact Us**  
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Phone: (904) 356-JOB5 (5627)

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WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. All voice telephone numbers on this website may be reached by persons using TTY/TDD equipment via the Florida Relay Service at 711.

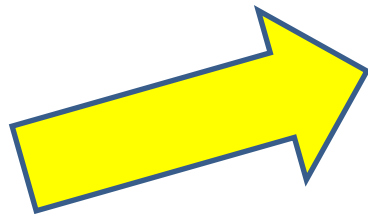
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Sign in to Employ Florida, then click on the Job Seeker Services in the main area or on the left-hand menu to access the Resume Builder, Virtual Recruiter, Letter Builder, Labor Market Information and more.

Employ Florida - Directory of Services

Welcome to the Directory of Services. Please select one of the options below.

Employ Florida	Services for Individuals	Services for Employers	About This Site
Log Off Home Quick Menu Job Search Resume Builder My Resources My Individual Profile My Appointments	<b>Services for Individuals</b> <a href="#">Career Services</a> Research specific occupations, choose a new career, or analyze your skills to find an occupation that interests you. <a href="#">Job Seeker Services</a> Find out what health, pension, education and vocational rehabilitation benefits are available for veterans and their dependents. <a href="#">Labor Market Services</a> Access information about labor market trends, statistics, and economic and demographic data. <a href="#">Senior Services</a> Learn about topics of interest to seniors, including health care, employment, and federal benefit programs.	<a href="#">Job Seeker Services</a> Find assistance in looking for or getting placed in a new job and learn how to develop effective Resumes and cover letters. <a href="#">Labor Market Services</a> Access information about labor market trends, statistics, and economic and demographic data. <a href="#">Youth Services</a> Find information about finding a job, exploring different careers, and alternative post-high school paths for youth.	<a href="#">Staff Provided Services</a> Learn about what services are available to you when you make a visit to your local One Stop Career Center.



Job Search  
Resume Builder  
My Resources  
My Individual Profile  
My Appointments

**Services for Individuals**

- Career Services
- Job Seeker Services**
- Education Services
- Labor Market Services
- Veteran Services
- Youth Services
- Senior Services
- Staff Provided Services
- More Resources

**Other Services**

- Communications Center
- Assistance Center
- Upcoming Events
- About this Site

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[Quick Reference Cards](#) - Select this option to view quick reference cards that can help you quickly learn how to access the main features in this system.

[Email Your Questions](#) - Select this option if you can't find the assistance you need and would like to contact a staff member.

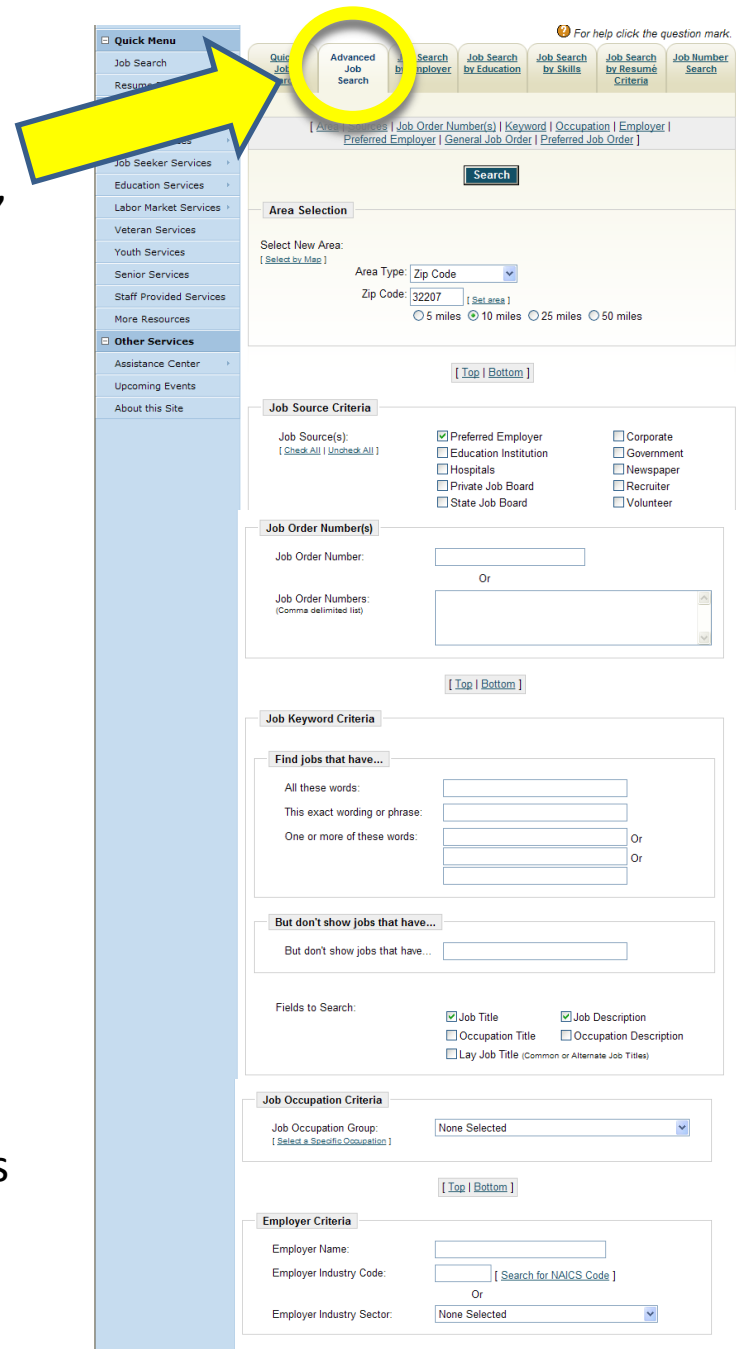
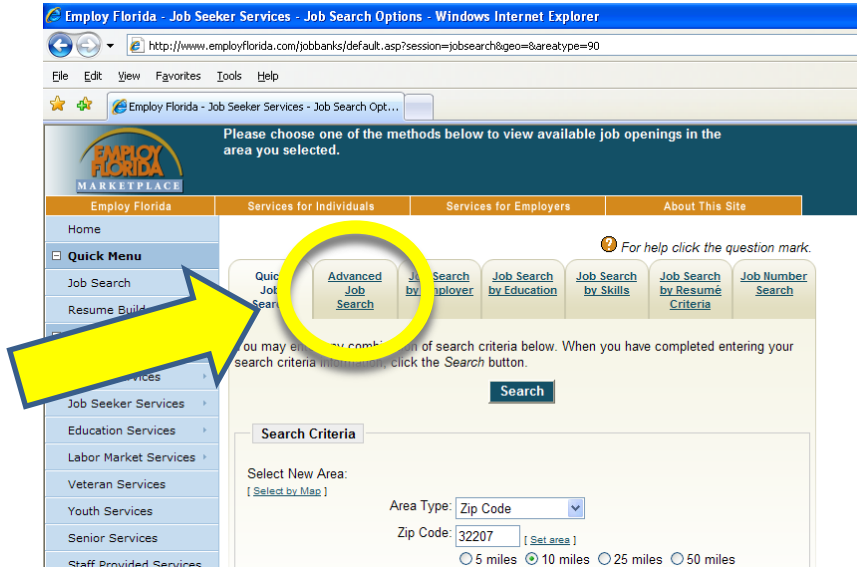
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Employ Florida by calling 1-866-FLA-2345. To access Technical Support for this application call 1-800-438-4128.  
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The Advanced Search tab allows you to search for jobs by keyword, job order number, industry, employer name, job criteria and much more.



Be sure to think about other ways to describe what you do when searching. For example: For accounting positions, be sure to look for Accountant, Accounting, Bookkeeping, Accounts Payable, Accounts Receivable and related fields.